

# OPEN ENROLLMENT HIGHLIGHTS



**OPEN ENROLLMENT WILL BE HELD DECEMBER 18 - DECEMBER 24, 2024**

## Passive Open Enrollment

This year's Open Enrollment will be **PASSIVE**. Passive enrollment means your current coverage will remain in place in 2025 unless you choose to make changes to your elections during this open enrollment period.

## Open Enrollment Meetings

We will be providing an in-person and virtual meeting:

- Wednesday, December 18th at 12:00 pm (Cherry Hill Office, Conference Room) [CLICK HERE](#) to attend virtually.

## What's New for 2025?

- Medical & prescription drug benefits contributions will be increasing.

## What's Staying the Same?

- Medical and prescription drug benefits will continue to be administered through Highmark.
- Automatic enrollment in the vision plan when you elect medical & prescription drug coverage.
- Dental will continue to be administered by Principal with no changes to plan designs
- Life/AD&D and Disability will continue to be administered by Principal with no changes to plan designs

## BenePortal

Be sure to visit the Reilly McDevitt & Henrich BenePortal website at [www.rmh-benefits.com](http://www.rmh-benefits.com). With BenePortal you have 24/7 access to tools and resources designed to help you get the most out of your employee benefits. The site is mobile optimized for access to all of your pertinent benefits information, even when you're on the go.

## How to Enroll

You will receive an email from Employee Navigator <[noreply@employeenavigator.com](mailto:noreply@employeenavigator.com)> Subject: Open Enrollment has started!

1. Go to <https://www.employeenavigator.com/benefits/Account/Register> to register.
2. Verify your account using first & last name, company identifier (RMH-LAW), last 4 digits of SSN, and DOB
3. **First time users:** Click on your Registration Link in the email sent to you by your admin or Register as a new user. Create an account, and create your own username and password
4. Visit [www.employeenavigator.com](http://www.employeenavigator.com), login and click **Let's Begin** to complete your required tasks.
5. Click Start Enrollment to complete personal and dependent information before moving to benefit elections
6. To enroll dependents in a benefit, click the checkbox next to the dependent's name under Who am I enrolling?
7. Below your dependents you can view your available plans and the cost per pay. To elect a benefit, click **Select Plan** underneath the plan cost.
8. Click **Save & Continue** at the bottom of each screen to save your elections.
9. If you do not want a benefit, click **Don't want this benefit** at the bottom of the screen and select a reason from the drop-down menu.
10. Review the benefits you selected then click **Sign & Agree** to complete your enrollment. You can either print a summary of your elections for your records or login at any point during the year to view your summary online.

## Have Questions?

If you have questions about your benefits, please contact the Benefits MAC at **800.563.9929** (Monday through Friday, 8:30 am to 5:00 pm EDT) or go to [www.connerstrong.com/memberadvocacy](http://www.connerstrong.com/memberadvocacy).